

LEHIGH VALLEY FIBER FESTIVALSM



FROM FARM TO FINISH

SHOW APPLICATION
SEPTEMBER 29-30, 2018

WILDLAND CONSERVANCY'S
POOL WILDLIFE SANCTUARY
3701 ORCHID PLACE,
EMMAUS PA, 18049

DEADLINE AUGUST 31, 2018

WWW.LVFIBERFEST.COM

Ah-Ha!

Arts Management

www.ah-haartsmgmt.com

Allison Mackenzie

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ELIGIBILITY

Selection of exhibitors remains the exclusive right of Ah-Ha! Arts Management. The results are final. Jurors reserve the right to limit categories and reject work deemed unsuitable.

Concentration is on fiber and related media of all kinds, including but not limited to: yarn, spinning fiber, knitting, crochet, spinning, lace making, quilting, wet and needle felting, dyeing, weaving, rug hooking, and embroidery. Additional media welcome relating to the fiber arts including but not limited to: ceramics, jewelry, photography, papermaking, printmaking, woodworking, and glass.

Opportunities for teaching and demonstrations available.

ARTISAN ENTRY PROCEDURE

Submit this application with images.

- Include 4 to 6 images representative of the work you will display. Please also submit an image of your display
- CD with jpeg 300 dpi minimum or email allison@ah-haartsmgmt.com for email or Dropbox file transfer
- Label each with artist's name, media, title and price
- Images should show one item clearly against a simple background

Upon acceptance you will receive a contract. These documents will allow you to let us know your display needs, and tell you about the event's procedures.

Reserve your space and services needed with your deposit, you will be billed for the remainder with your contract, and will have 14 days to remit the space fee and contract. Failure to do so will forfeit your space and services and you will be placed onto the wait list.

VENDOR APPLICATION

SET UP, SALES, INSURANCE, BOOTH INFORMATION & FEES

Set Up: Friday September 28, 2018, noon - dusk (about 7 pm),

Sales Days/Times: September 29, 2018, 10am - 5pm and September 30, 2018, 10am - 5pm

Entry Deadline: August 31, 2018 or until full.

Notification of decision will be sent within 14 days of receipt of application

Fees: 10x10 space no electric \$85
10x10 space with additional space for animal enclosure \$85
10x10 space under tent \$115
10x15 space under pavilion or large tent, no electric \$150

Not For Profit Fees:

10x10 space information only, no fundraising \$25
10x10 space with fundraising or raffle \$50

- A registration is a commitment to the two days and official hours of the show
- No refunds after acceptance
- Participating artists must supply their own display items, tables, and covers (unless rented, see below)
- Electricity may be available at additional cost but is very limited
- Artisans collect and remit all PA Sales Tax as necessary (details in contract)
- Proof of insurance required (\$1,000,000 minimum)
- Insurance is a requirement of the facility and cannot be waived
<https://www.actinsurance.com/> has been used by previous artisans who have found it to be an inexpensive option.
We have no affiliation with Act Insurance and recommend you research options including those through your business or homeowners policy

Last Name: _____

First Name: _____

Trade Name (if applicable): _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Cell Phone: _____

Do you accept text messages: yes / no

Email: _____

Website: _____

Category/Media: _____

ADDITIONAL SERVICES:

- Electric: \$25
- Tables rental 6' or 8': \$20
- Table cover rental (black only): \$10
- Chair Rental: \$15

Space Fee Subtotal: _____

Additional Services Subtotal: _____

Total: _____

Deposit: \$50
(make checks payable to Ah-Ha! Arts Management)

Balance due: _____

Check here if you will permit the reproduction of your images for publicity purposes (may include print and/or web use)

I have read and agree to abide by all of the Ah-Ha! Arts Management and Wildlands Conservancy rules. I understand that failure to abide by the regulations can mean expulsion from this event with no return of fees. Exhibitor releases Ah-Ha! Arts Management, Wildlands Conservancy, sponsors, and volunteers for any damage, injury or loss to any person or goods which may arise from the rented space.

Print Name: _____ Signature: _____ Date: _____

CONSIGNMENT APPLICATION

CONSIGNMENT ENTRY PROCEDURE

Submit this application with images.

- Include 4 to 6 images representative of the work you will display. Please also submit an image of your display
- CD with jpeg 300 dpi minimum or email allison@ah-haartsmgmt.com for email or Dropbox file transfer
- Label each with artist's name, media, title and price
- Images should show one item clearly against a simple background

Upon acceptance you will receive a contract which covers your display needs and event procedures. These documents will allow you to let us know your display needs. You will be provided with inventory procedures, and how to sign up for check in/out and volunteer times.

Reserve your space with your application and \$50 check. Your check will be returned if you are not accepted. Failure to do so will forfeit your space and services and you will be placed onto the wait list.

SET UP & SALES, INFORMATION & FEES

Set Up: Friday September 28, 2018, noon - dusk (about 7 pm),

Sales Days/Times: September 29, 2018, 10am - 5pm and September 30, 2018, 10am - 5pm

Entry Deadline: August 31, 2018 or until full.

Notification of decision will be sent within 14 days of receipt of application

Fees: \$50 space + 25% commission on all sales

Includes 6' table and black drape

- A Registration is a commitment to the two days and official hours of the show.
- No refunds after acceptance.

Last Name: _____

First Name: _____

Trade Name (if applicable): _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Cell Phone: _____

Do you accept text messages: yes / no

Email: _____

Website: _____

Category/Media: _____

Check here if you will permit the reproduction of your images for publicity purposes (may include print and/or web use)

I have read and agree to abide by all of the Ah-Ha! Arts Management and Wildlands Conservancy rules. I understand that failure to abide by the regulations can mean expulsion from this event with no return of fees. Exhibitor releases Ah-Ha! Arts Management, Wildlands Conservancy, sponsors, and volunteers for any damage, injury or loss to any person or goods which may arise from the rented space.

- Participating artists must supply their own display items
- Electricity is available but is very limited
- Ah-Ha! Arts Management collects and remits all applicable PA Sales Tax

Space Fee: \$50
(make checks payable to Ah-Ha! Arts Management)

Balance due: _____

Print Name: _____

Signature: _____

Date: _____

EMERGING ARTISTS

We reserve three 10x10 spots within the event for emerging artists. Being chosen waives space fees as described below but not insurance or additional services the exhibitor may need.

1st place: free 10x10 space (worth \$95)

2nd place: 10x10 space for \$50 (\$45 off regular price)

3rd place: 10x10 space for \$75 (\$20 off regular price)

To apply for this please provide:

- Completed Artisan application on page 1
- Check for \$50 deposit (will be returned if awarded 1st place Emerging Artist status)
- Two letters of recommendation (for example: from customers, teachers, other artisans)
- Two paragraph explanation of why you should qualify as an emerging artist (being new to shows or to the craft are just two examples.) Tell us about who you are, your path to get to where you are now, and your vision for the future.
- Additional portfolio/pictures of your work in progress (above the 4-6 required for entry)

TEACHING/WORKSHOP APPLICATION

This form must be completed in full for course evaluation. The information will appear in publications.

Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Email: _____

Workshop Session Length

Quarter Day (2 hours)

Half Day (4 hours)

Workshop Day Preference

Saturday

Sunday

Class Size Limit: _____

Material Fee: \$ _____

Class Fee: \$ _____

Total per student fee: \$ _____

Name of Workshop (Please limit this title to 25 letters):

Materials included with fee:

Workshop description (include level of expertise or skills needed by student):

What participants should bring with them:

Homework, if any. Include the instructions for homework in the workshop description so it may be added on the web site:

What you need the festival to provide for the workshop:

For and in consideration of the mutual terms and agreements herein, the undersigned agrees to establish a program to provide professional instruction during the Lehigh Valley Fiber Festival. The instructor must teach or demonstrate a fiber technique or use of a product in accomplishing a technique. Sales during the class or to the students must be tools/kits directly applicable to that specific class; students may be referred to vendor booth or demonstration/sell locations. The Instructor is responsible for any assistants they may require.

The Instructor should assist in the marketing of the class by communicating from their business or other professional networks to optimize the number of individuals who are aware of the classes and the Festival.

The Festival Committee will instruct students to pay through a PayPal account or credit card through the website or by submitting a check payable to the Lehigh Valley Fiber Festival. The Festival Committee will write a check to each instructor, less 20% per student to cover expenses, within 30 days of the conclusion of the Festival.

The Instructor grants the Lehigh Valley Fiber Festival, the Pool Wildlife Sanctuary, and the Knitters Edge, collectively "Hosts and sponsors" permission to photograph the class and the Festival for marketing and business purposes and may reproduce photographic, video, or audio portions as Hosts and Sponsors may in their sole discretion determine.

I have read and agree to abide paragraph from the main application left side bottom.

Signature: _____